

## Communities Scrutiny Committee Forward Work Plan

**Note: Items entered in italics have not been approved for submission by the Committee. Such reports are listed here for information, pending formal approval.**

| <b>Meeting</b>  | <b>Item (description / title)</b> | <b>Purpose of report</b>     | <b>Expected Outcomes</b>  | <b>Author</b>  | <b>Date Entered</b>      |                |
|-----------------|-----------------------------------|------------------------------|---|--|--------------------------|----------------|
| 17 January 2013 | 1                                 | Town Plans                   | To review the effectiveness of town plans in beginning to deliver their objectives  | The development of economically viable and sustainable towns that will boost the local economy and improve outcomes for local businesses and resident and attract visitors to the area   | Mark Dixon               | June 2012      |
|                 | 2                                 | Etape Cymru 2012             | To provide a detailed analysis of the impact of the 2012 event on the local community, local businesses and participants along with the benefits realised/impact on the wider local economy and Denbighshire as a whole | An evaluation of the impact of the event and any benefits realised or detrimental effects caused by it will enable recommendations to be made with respect to the arrangements for any future major events   | Ruth Williams/Mark Dixon | March 2012     |
|                 | 3                                 | Rhyl Going Forward Programme | (i) To evaluate and monitor the Programme's progress and achievements in delivering its anticipated outcomes; and<br><br>(ii) identify any slippages with the Programme's delivery                                      | Ensuring that the Programme:<br>(i) has sufficient capacity, resources and the necessary commitment to deliver the intended outcomes for the Rhyl area;<br>(ii) supports the future vision for Rhyl, and is conducive with the wider regeneration agenda for Denbighshire; and<br>(iii) delivers a viable, sustainable future for the area and county in general, with improved long-term employment prospects and | Tom Booty                | September 2012 |

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| Meeting     | Item (description / title) | Purpose of report  | Expected Outcomes  | Author   | Date Entered                                 |                                       |
|-------------|----------------------------|--|--|--|--|---------------------------------------|
|             |                            |  | outcomes for residents   |  |  |                                       |
|             | 4                          | Review of Day Care Services in the north of the County               | To consider the responses received to the public consultation on the preferred option for the future delivery of day care services in the north of the county  | Formulation of recommendations with respect to future delivery of day care services in the area and additional uses for day care centres                     | Phil Gilroy                                  | July 2012                             |
|             | 5                          | <i>Strategic Asset Management</i>                                    | <i>To inform members on how the Council manages its property portfolio and seek the Committee's input into how it can best do this going forward given the increasing pressures on the Council's finances.</i>                         | <i>The development of an affordable and sustainable corporate asset portfolio</i>  | <i>Paul McGrady/David Lorey/Chris Davies</i> | <i>Rescheduled from December 2012</i> |
| 28 February | 1                          | Supporting People Strategy Update                                    | As per Cabinet's request to consider the impact of the new Supporting People arrangements on the delivery and funding of Supporting People services in Denbighshire following the publishing of local authorities' 3 Year Spend Plans. | Identification of pressures caused by the new arrangements for the Supporting People Programme and potential solutions to alleviate any pressures identified | Sally Ellis/Jenny Elliot                     | October 2012                          |
|             | 2                          | Local Housing Strategy Update  | To review the draft version of the revised the Local Housing Strategy, which provides strategic direction for the provision of housing in Denbighshire for the next 5 years.   | Members contribute to developing an effective and viable Local Housing Strategy  | Sue Lewis                                    | October 2012                          |
|             | 3                          | Management of allocation of Section 106 Commuted Sums for open space | To monitor the effectiveness of the management arrangements and funds received and   | Effective management of the commuted sums and CIL schemes will assist with the   | Graham Boase/Angela Loftus                   | July 2011 (rescheduled June 2012)     |

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| Meeting  |   | Item (description / title)                       | Purpose of report   | Expected Outcomes   | Author                                     | Date Entered                      |
|----------|---|--|---|---|--|-----------------------------------|
|          |   | provision and Community Infrastructure Levy(CIL) | committed (report to include the time limits applicable to each commuted sum)   | Council to deliver the regeneration priority and to bring the Council closer to the community   |  |                                   |
|          | 4 | Control of Caravan Sites                         | To present the proposed standard conditions and procedures developed by the Working Group for the purpose of controlling and monitoring caravan sites in both Denbighshire and Conwy as well as the feedback received at the Operators' Seminar | The development of a robust and collaborative approach to ensure that tourist sites contribute to the local economy and the delivery of the regeneration corporate priority   | Graham Boase/Neil Jones (CCBC)             | July 2011 (rescheduled June 2012) |
|          | 5 | Getting Closer to the Community Programme        | Presentation of draft proposals on alternative forums and methods for engaging and consulting with residents to replace the former Community Forum meetings   | The development of inclusive engagement/consultative methods/fora that will ensure local citizens actively engage with the Council and its partner organisations  | Hywyn Williams/David Davies/Amanda Brookes | April 2012                        |
| 18 April | 1 | Rhyl Going Forward Programme                     | To evaluate and monitor the Programme's progress and achievements in delivering its anticipated outcomes; and<br><br>(ii) identify any slippages with the Programme's delivery  | Ensuring that the Programme:<br>(i) has sufficient capacity, resources and the necessary commitment to deliver the intended outcomes for the Rhyl area;<br>(ii) supports the future vision for Rhyl, and is conducive with the wider regeneration agenda for Denbighshire; and<br>(iii) delivers a viable, sustainable future for the area and county in general, with improved long-term | Tom Booty                                  | September 2012                    |

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| Meeting  | Item (description / title)        | Purpose of report  | Expected Outcomes   | Author    | Date Entered   |
|----------|-----------------------------------|--|---|-----------|----------------|
|          |                                   |  | employment prospects and outcomes for residents   |           |                |
| May/June | 1<br>Local Housing Strategy       | To consider the final version of the revised the Local Housing Strategy, which provides strategic direction for the provision of housing in Denbighshire for the next 5 years. | Members contribute to developing an effective and viable Local Housing Strategy   | Sue Lewis | October 2012   |
| July     | 1<br>Rhyl Going Forward Programme | To evaluate and monitor the Programme's progress and achievements in delivering its anticipated outcomes; and<br><br>(ii) identify any slippages with the Programme's delivery | Ensuring that the Programme:<br>(i) has sufficient capacity, resources and the necessary commitment to deliver the intended outcomes for the Rhyl area;<br>(ii) supports the future vision for Rhyl, and is conducive with the wider regeneration agenda for Denbighshire; and<br>(iii) delivers a viable, sustainable future for the area and county in general, with improved long-term employment prospects and outcomes for residents | Tom Booty | September 2012 |

**Future Issues**

| Item (description / title) | Purpose of report | Expected Outcomes | Author | Date Entered |
|----------------------------|-------------------|-------------------|--------|--------------|
|----------------------------|-------------------|-------------------|--------|--------------|

## Communities Scrutiny Committee Forward Work Plan

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|---|---|--|---|-----------------|
| The Quality and Provision of Community and Education Facilities | To outline the extent and quality of community and education facilities across the county (including sports grounds and village halls and the assistance the Council can give local groups/communities to maintain and access community facilities) | That all residents have access to good quality and affordable community/education facilities within a reasonable distance of their local community   | Hywyn Williams/Jamie Groves/Diane Hesketh | May 2011        |
| Community Sustainability  | To detail actions being taken by the Council with a view ensuring the sustainability of Denbighshire's urban and rural areas  | Identification of measures and actions to improve the quality of life of local citizens by ensuring the viability of the County's diverse communities which will contribute to the regeneration of communities and the area and assist the local economy | Hywyn Williams/Mark Dixon                 | May 2011        |
| Waste Management Provision for Business and Schools             | To detail the provision available to businesses and schools in the County with respect to waste management/recycling  | To ensure that the majority of schools and businesses in the County are accessing the recycling services available with respect to the disposal of waste and are not incurring excessive costs in their attempt to recycle their waste                   | Steve Parker/Ken Thompson                 | May 2011        |
| <i>Access to the Countryside</i>                                | <i>New Committee post May to decide whether to proceed with this subject and to scope the purpose and expected outcomes</i>   |  | <i>Mark Dixon/Huw Rees</i>                | <i>May 2011</i> |
| <i>Transfer of Services to Town Councils</i>                    | <i>New Committee post May to decide whether to proceed with this subject and to scope the purpose and expected outcomes</i>   |  | <i>Hywyn Williams /Paul Mead</i>          | <i>May 2011</i> |

**For future years**

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**Information/Consultation Reports**

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| Information / Consultation  | Item (description / title)                                     | Purpose of report  | Author        | Date Entered   |
|---|--|--|---------------|--|
| Consultation (December 2012)  | To consult on the draft new tenancy agreement                  | Formulation of recommendations with respect to the new agreement and handbook for submission to Cabinet  | Peter McHugh  | February 2012<br>(transferred from Performance Scrutiny Committee July 2012) |
| Information (December 2012 following publication of audit report) [possible deferral to the spring of 2013 (May)] | School Transport [to be shared with education coopted members] | Information on the costs of school transport in Denbighshire, number of bus/taxi routes operated, number of pupils on each hired bus/taxi, any services under utilised and any services carrying children to schools which are not the nearest school (unless they are Welsh medium or faith-based schools) and which are not recharged to parents | Peter Daniels | June 2012  |
| Information (January 2012)  | Grass Cutting Contract Update                                  | An update report to inform the Committee of the work undertaken by the working group of members of the Communities Scrutiny Committee and Council officers which will meet in December to develop the terms of the Council's grass cutting contracts.  | Tim Towers    | October 2012   |

**Note for officers – Committee Report Deadlines**

| Meeting         | Deadline              | Meeting          | Deadline                | Meeting  | Deadline       |
|-----------------|-----------------------|------------------|-------------------------|----------|----------------|
| 17 January 2013 | <b>3 January 2013</b> | 28 February 2013 | <b>14 February 2013</b> | 18 April | <b>4 April</b> |

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